

Belfast Boat Club

Rules

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1. Name

The name of the Club shall be "The Belfast Boat Club" (hereinafter called "the Club").

2. Objects

The objects of the club shall be:-

- a. To promote and provide facilities for rowing, tennis, squash and any other games or sports in which the Club shall resolve to engage and
- b. To provide social and recreational facilities for the benefit of the Members.

3. Categories of Membership

The categories of membership shall be:-

- (i) Life
- (ii) Ordinary
- (iii) Ordinary U29. Such person shall be over 25 and under 29 years of age when the requisite subscription is due.
- (iv) Ordinary U26. Such person shall be over 22 and under 26 years of age when the requisite subscription is due.
- (v) Ordinary U23. Such person shall be over 17 and under 23 years of age when the requisite subscription is due.
- (vi) Senior Ordinary. Such person shall have been an Ordinary Member for a total period of 15 years and shall be over 65 years of age when the requisite subscription is due.
- (vii) Junior. Such person shall be over 14 and under 18 years of age when the requisite subscription is due.
- (viii) Juvenile. Such person shall be under 15 years of age when the requisite subscription is due.
- (ix) Senior Associate. Such Member shall be over 65 years of age when the requisite subscription is due.
- (x) Associate. Such person shall be over the age of 18 years and under the age of 60 years when the requisite subscription is due.
- (xi) Temporary. A person who is granted membership pursuant to Rule 5. Such person shall be over the age of 18 years and under the age of 65 years when the requisite subscription is due.
- (xii) Honorary. A person who is granted membership pursuant to Rule 5(d). Such membership may be of the Ordinary, Junior and Juvenile categories only.
- (xiii) Vice Presidents. A person who is granted membership pursuant to Rule 5(f).
- (xiv) Overseas. Persons who reside outside Ireland.
- (xv) Off-Peak. Such persons shall be over the age of 18 years when the requisite subscription is due.

4. Officers of the Club

a. Description

The Officers shall be the President, Captain, Honorary Secretary, Honorary Treasurer and Honorary Manager, all of whom shall be Club Members.

b. Duties and Functions of Officers

(i) President

The President is the senior representative of the Club and shall promote the objects of the Club and be responsible for arranging the liaison with the Trustees as required by Rule 16(m).

(ii) Captain

The Captain shall provide leadership in promoting the objects of the Club and shall acquaint him/herself with the membership and be identified with the sporting and non sporting activities of the Club.

(iii) Honorary Secretary

The Honorary Secretary shall in his/her promotion of the objects of the Club be responsible for the proper administrative and governing functions of the Council and of the Committee including the preparation of agendas, keeping of minutes and engaging in correspondence on behalf of the Club and he/she shall co-ordinate the operation of Standing and Ad Hoc sub-committees.

The Honorary Secretary shall be responsible to the Committee and to the Council for the actions of the Club Manager and of the Club staff and shall liaise with the Club Manager in all management matters.

All written communications to and from the Club shall be made through the Honorary Secretary and on the authority of the Honorary Secretary and any communication to the Club not so made shall be immediately transmitted to the Honorary Secretary

(iv) Honorary Treasurer

The Honorary Treasurer shall have charge of the finances of the Club and of the accounting of those finances and shall liaise with the Honorary Secretary and the Club Manager in these matters.

The Honorary Treasurer shall be responsible for the preparation of financial reports quarterly or more often as shall be required for production to the Council and to the Committee and shall supply all information necessary for the annual Audit and preparation of accounts.

(v) Honorary Manager

The Honorary Manager shall be responsible to the Council and to the Committee for the survey and identification of any matter concerning Club land and buildings which requires attention and for the supervision of any maintenance work. The Honorary Manager shall liaise with the Honorary Secretary and the Club Manager in these matters.

5. Admission to Membership

- a. Admission to all categories of membership shall be by open vote of the Committee. With the exception of the category of Honorary Membership a candidate must apply in writing on a form approved by the Committee and must be proposed and seconded by a Life, Senior Ordinary or Ordinary Member who is personally acquainted with the candidate.

The application form must be lodged accompanied by the appropriate entrance and membership fees and must also be endorsed by a member of the Committee or of the Council, unless the proposer or seconder is a current member of either of those bodies.

The details of each application including the names and addresses of the applicant and of the proposer and seconder shall be prominently displayed in the Club for at least 7 days prior to consideration of the application by the Committee and at least 14 days shall elapse between the date of the application and the election of such member.

A party who has applied for membership and who has completed and lodged a completed application form together with the appropriate entrance fee and subscription shall be treated as a visitor who has paid visitor's fees and shall be entitled to use the Club facilities appropriate to the category of membership applied for pending consideration of his/her membership application.

- b. For the purposes of determining the amount of entrance fee and/or subscription payable, candidates for Senior Ordinary and Senior Associate must have reached the age of 60 when the yearly subscription is payable. Candidates for under 29, under 26, under 23, Junior and Juvenile who have not attained the ages of 20, 26, 23, 28, 25 respectively, on the first day of the month of admission to membership or in the case of an existing Member on the date when the yearly subscription is payable shall be deemed to be under that age. The anniversary of that date shall also be used to determine the amount of subscription payable in subsequent years as and when the relevant age group of the candidate has changed.

- c. The Committee may admit a person as a Temporary Member to any category of membership, excluding Life Membership, for a period of not less than 1 month and not more than 6 months.
- d. The Committee shall have power to admit a person to any category of membership on an honorary basis, that is without the payment of any entrance fee or subscription, who, in the opinion of the Committee, has rendered special services to the Club or to the advancement of any sport promoted by the Club.
Such Honorary Membership shall be for a specified period which shall only commence with attendant membership privileges at least 2 days after admission to such membership. The provisions of Rule 5(a), other than the first sentence thereof shall not apply to such admission to membership on an honorary basis.
- e. A person who has been an Ordinary Member for at least 10 years may apply to the Committee to become a Life Member. The Committee shall have absolute discretion in the admission of any Member to this category of membership and the single subscription payable shall be equivalent to at least 10 times the current subscription payable by an Ordinary Member. There shall not be more than 3 persons admitted to Life Membership in any Club year.
- f. On the recommendation of the Council, a Member may be elected at the Annual General Meeting to be a Vice President of the Club. The provision of Rule 5(a), other than the first sentence thereof, shall not apply to such election to the office of a Vice President.
A Vice President is a Non Executive Officer of the Club and shall enjoy all the membership rights of a Life Member, save that nothing herein shall relieve him/her from the payment of annual subscriptions.
- g. On admission to any category of membership, a person shall be furnished with a membership card and shall be entitled to receive a copy of the Club Rules and of the Bye-Laws and Booking and Coaching Rules made under such Rules. All Members shall be subject to the Club Rules and Bye-Laws and Booking and Coaching Rules.
Copies of the Rules and Bye-Laws and Booking and Coaching Rules shall be prominently displayed in the Club premises. A Member shall not be excused any breach of the Rules or of the Bye-Laws or Booking and Coaching Rules on the ground that copies of such were not furnished to him/her on admission to membership.
- h. A Member must notify the Honorary Secretary of any changes of his/her address. The Honorary Secretary shall issue all notices on behalf of the Club to the latest address notified by a Member to the Honorary Secretary and any notice issued to that address shall be deemed to have been properly delivered.
- i. An alphabetical list of the names and addresses of every office holder and of every Member of the Club shall be kept at the Club premises.
- j. The Council and Committee acting together shall have power at any time to suspend admission to any category of membership and if they do so a written notice of such suspension shall be prominently displayed in the Club premises.
- k. A Member may resign from the Club at any time by giving notice in writing to the Honorary Secretary. The Honorary Secretary shall acknowledge in writing, receipt of any such notice. Unless a person

resigns within 30 days after the date when a subscription has become due such person shall be liable to pay the full amount of the year's subscription and shall not be entitled to any refund of a subscription which has been paid.

- i. Persons shall not be admitted in such numbers to membership categories not carrying rights of voting in relation to the affairs of the club as will result in the number of Members not having such rights being more than three times the number of Members having such rights.

6. Entrance fee, Subscription fee, Visitor's fee and any addition changes

- a. The entrance fee for each category of membership, except Life Membership, shall be fixed at the Annual General Meeting. The Council shall propose to such General Meeting the entrance fee payable for each membership category.
- b. The annual subscriptions for each category of membership shall be fixed at the Annual General Meeting. The Council shall propose to such General Meeting the amount of the fees applicable to each category.
- c. Notwithstanding the amounts of entrance fees fixed at a General Meeting the Council shall have discretion to reduce or to waive the entrance fees payable in the case of temporary and overseas membership applications in respect of an applicant who is seeking membership of either of those categories who, in the opinion of the Committee, has rendered special services to the club or who has made a special contribution to one of the sporting activities of the club.
- d. The Council shall fix the fee payable by a visitor who is being admitted to the Club premises pursuant to Rule 19(g).
- e. The current rate of entrance fees and of subscriptions payable annually, including any discounts in force, visitor's fees and any additional charges as defined and determined in General Meeting shall be displayed prominently in the Club premises.

7. Rights of use of Club facilities and restrictions thereon

- a. Life, Senior Ordinary, Ordinary, Off Peak Ordinary, Junior, Juvenile, Honorary and Temporary Members and Vice Presidents shall be entitled to use the facilities of the Club subject to any restrictions in these Rules or the Bye-Laws and Booking and Coaching Rules made thereunder and in particular in the case of the sports facilities to the restrictions contained in these Rules and in the Bye-Laws and Booking and Coaching Rules which apply to the athletic sports of the Club, namely rowing, tennis and squash and any other athletic games and sports in which the Club shall have resolved to engage.
- b. Junior and Juvenile Members shall not be entitled to use the bar facilities of the Club. A Juvenile Member may only use the sporting facilities of the Club and such a Member under the age of eight years must be accompanied by a Member over the age of 18 years whilst entering or being present on the Club premises.
- c. Associate Members and Senior Associate Members shall be entitled to use of the facilities of the Club with the exception of the sporting, changing and sauna facilities. Such sporting, changing and sauna facilities may be used by Associate and Senior Associate members on payment of the fee stipulated for visitors but such use is limited to 6 occasions in any 12 months.

- d. Off Peak Ordinary Members may use the sports and the changing facilities of the Club between the hours of 9.00am and 4.30pm only, Monday to Friday inclusive, but exclusive of Bank Holidays. They may also use the sauna, the changing facilities, the bar and the social facilities of the Club during stipulated opening hours.
- e. All of the facilities of the Club are provided subject to the right of the Council and of the Committee acting together to close such facilities for maintenance and/or re-development or for any other reason as they may decide.
- f. The Committee shall decide the hours of opening and of closure of each of the facilities of the Club.

8. Voting Rights or Members and restrictions thereon

- a. Life, Senior Ordinary, Ordinary, Off Peak Ordinary and Honorary Members and Vice Presidents shall be entitled to attend and to vote at any General Meeting of the Club.
- b. Senior Associate, Associate, Junior, Temporary and Overseas Members shall be entitled to attend and speak at all General Meetings of the Club but shall not be entitled to a vote at such meetings.
- c. Juvenile Members shall not be entitled to attend or to vote at General Meetings of the Club.

9. The Council

- a. The Council shall consist of (i) the President who shall have been a Life or Ordinary Member of the Club for at least 10 years, the Captain, the Honorary Secretary, the Honorary Treasurer, the Honorary Manager, and (ii) 5 other Members who shall either be Life, Senior Ordinary or Ordinary Members, all of whom shall be elected at the Annual General Meeting of the Club and 3 of whom shall have been past Officers of the Club and 2 whom shall have been Ordinary, Senior Ordinary or Off Peak Ordinary Members of the Club for 5 years or who shall be Life Members of the Club.
Subject to the provision of Rule 10(e) the 5 elected Members of the Council shall serve until the next but one Annual General Meeting of the Club which follows their election.
- b. The Council may co-opt one other Life, Senior Ordinary, Ordinary or Off Peak Ordinary Member at the first meeting of the Council following the Annual General Meeting and from time to time may co-opt other Life, Senior Ordinary or Ordinary Member or Members from such categories of membership as may be required by these Rules in the event of a vacancy or vacancies occurring on the Council.
- c. An alphabetical list of the names and addresses of all Members of the Council shall be kept in the Club premises and the names of all Members of the Council shall be displayed prominently in the Club premises.
- d. A meeting of the Council shall be convened by notice in writing given by the Honorary Secretary. An agenda and minutes of the previous meeting shall be sent to each Council member at least 10 days before any meeting which has been so convened.
- e. No matter concerning the record of the minutes of the last Council meeting shall be raised at the next Council meeting unless the Honorary Secretary shall have been notified of such in writing of such at least 3 days before the meeting.
- f. The Council shall meet as often as it shall deem necessary but must meet at least once in each quarter.

- g. The quorum for a meeting of the Council shall be 6 Members of whom at least two shall be officers.
- h. The Honorary Secretary shall report relevant matters from the Committee to the Council and shall report information and/or directions and instructions from the Council to the Committee.

10. Authority and powers of the Council

- a. The Council is the supreme governing authority in all matters relating to the conduct of the business and affairs of the Club and is the final arbiter in all matters including the objects of the Club, the policy of the Club, Development, discipline of Members, interpretation of the Rules and Bye Laws and Booking and Coaching Rules of the Club and, subject to the provisions of Rule 21, the disposal and acquisition of land and other property.
- b. The Council shall have power to direct the Committee in writing to:-
 - (i) reconsider any decision it has taken.
 - (ii) meet with the Council to discuss any matter
 - (iii) call a Special General Meeting or an Extraordinary General Meeting of the club pursuant to Rule 17(g) (ii) and Rule 17(n). The Council shall specify to the Honorary Secretary the terms of any proposal or proposals in matters which it wishes to be determined by the Club in General Meeting.
 - (iv) place on the agenda for the Annual General Meeting and proposal or proposals as shall be specified to the Honorary Secretary and which the Council wishes to be determined by the Club at such meeting in which case the provisions of Rule 17(b) (viii) shall not apply with regard to the requirement therein for proposers and seconders.
- c. The Council shall hear any appeal lodged by any Member or employee who has been disciplined by the Committee pursuant to Rule 13(b) and may affirm or vary any decision of the Committee made in respect of a breach or breaches of these Rules or of any of the Bye-Laws or Booking and Coaching Rules made thereunder and may substitute its own decision for that of the Committee. No member of the Council who has been present as a Committee member at disciplinary proceedings conducted by the Committee may be present at the proceedings concerning an appeal relating to those proceedings which has been made to the Council.
- d. The President shall preside at Council meetings and in the absence of the President, the Council shall elect one of its Members to so preside.
- e. Any Member of the Council who has not attended three consecutive Council meetings, or four Council meetings in total, shall automatically cease to be a Member of the Council and shall cease to hold the position to which that Member has been so elected or co-opted. A vacancy which occurs in this way may be filled by the Council by co-option in accordance with Rule 9(b).

11. Legal Authority

The Honorary Treasurer shall have power to institute legal proceedings to recover any monies owing to the Club.

12. The Committee

- a. The Committee shall consist of (i) The Captain, Honorary Secretary, Honorary Treasurer, Honorary Manager and (ii) 9 other Members who shall either be Life, Senior Ordinary, Ordinary or Off Peak

Ordinary Members and who shall be elected at the Annual General Meeting and who shall serve until the next but one Annual General Meeting of the Club which follows their election.

- b. In the event of any vacancy arising on the Committee the Committee may co-opt a Life, Senior Ordinary, Ordinary or Off Peak Ordinary Member to serve on the Committee.
Co-options to the Committee of persons who are not Conveners of Standing Sub-Committees shall only be made for that person or persons to undertake a specific task for the Club as decided and specified by the Committee prior to any co-option being made.
Should the Conveners of rowing, tennis, and squash not have been proposed for election at the Annual General Meeting or shall not have been elected then, if such Conveners have already been appointed by those sporting sub-committees, they shall then be co-opted to the Committee.
If Conveners shall not have been appointed by those Sub-committees by the date of Annual General Meeting the Committee shall then appoint such Convener or Conveners from the elected membership of the Committee.
- c. Committee members shall be assigned a duty at the first Committee meeting held after the Annual General Meeting.
- d. Meetings of the Committee shall be convened by notice in writing given by the Honorary Secretary. An agenda and the minutes of the previous meeting shall be sent to each Committee member at least 6 days before any Committee meeting.
- e. The Committee shall meet at least twice in every quarter and not less than 8 times in any Club year.
- f. The quorum of a meeting of the Committee shall be 7 members, 2 of whom shall be officers.
- g. No matter concerning the record of the minutes of the last Committee meeting shall be raised at the Committee meeting unless the Honorary Secretary shall have been notified of such in writing 3 days before the meeting.
- h. The Captain shall preside at Committee meeting and in the absence of the Captain the Committee shall elect one of their number to so preside.
- i. The President shall be entitled to attend any Committee meeting but shall not be entitled to a vote.
- j. An alphabetical list of the names and addresses of all Members of the Committee shall be kept on the Club premises and the names of all Members of the Committee shall be displayed prominently in the Club premises.

13. Authority and powers of the Committee

- a. Subject to the supreme authority of the Council as defined in Rule 10 the Committee through its officers shall be responsible for implementation of the objects of the Club and for management of the business and the affairs of the Club and for the management of the business and the affairs of the Club including its property and amenities and finances, the employment of Management and Staff and the supervision of employees.
- b. The Committee shall have power to reprimand, warn, suspend and/or expel any Member of the Club for a breach or breaches of these Rules or of any of the Bye-Laws or Booking rules made thereunder or for any breach of the Club Code of Conduct or other behaviour which, in the opinion of the

Committee, constitutes misconduct, and to reprimand, warn, suspend or dismiss any employee of the Club.

- c. Any Member who has been reprimanded, warned, suspended or expelled by the Committee may within 14 days appeal in writing against such decision to the Council.
Any employee who has been reprimanded, warned or dismissed from employment may appeal in writing to the Council within 7 days from such reprimand, warning or dismissal. The decision of the Council made subsequent to the adjudication of any such appeal shall be final.
- d. A Member expelled from the Club shall forfeit any subscription already paid and any entitlement in the property of the Club and shall not be eligible for re-election as a Club Member.
- e. In addition to any authority provided elsewhere in these Rules the Committee shall have power: -
 - (i) from time to time to make, alter or revoke Bye-Laws and Booking and Coaching Rules for the purpose of implementing the objects and policies of the Club.
 - (ii) to delegate any of its powers or functions to any Standing or Ad Hoc sub-committee.
 - (iii) to employ such persons whom it shall consider necessary to be employed for ensuring the proper running of the Club and to determine the terms and conditions under which such persons shall be employed.
 - (iv) subject to the approval of the Council, to appoint a Patron of the Club.
- f. Any Member of the Committee who has not attended three consecutive Committee meetings or four Committee meetings in total shall automatically cease to be a Member of the Committee and to hold the position to which that Member has been elected or co-opted. A vacancy which occurs in this way may be filled by the Committee by co-option in accordance with Rule 12(b).

14. Sub Committees

- a. The Standing Sub-Committees of the Club are as follows:-
 - (i) Rowing
 - (ii) Tennis
 - (iii) Squash
 - (iv) Fitness and Exercise
 - (v) Snooker
 - (vi) Finance and Bar
 - (vii) House and Grounds
 - (viii) Development
 - (ix) Social and Entertainment
- b.
 - (i) The Honorary Treasurer shall be Convener of the Finance and Bar Sub-Committee.
 - (ii) The Honorary Manager shall be Convener of the House and Grounds Sub-Committee
 - (iii) The Conveners of the other Sub-Committees shall be elected at the Annual General Meeting or in default of such election shall be appointed by the Committee and in either case such Conveners must be Members of the Committee.
- c. Each Standing Sub-Committee shall include at least one Member of the Committee. The composition of the Finance and Bar Sub-Committee shall include, in addition to the Honorary Treasurer, at least one other Member of the Committee.

- d. The Committee shall provide each Sub-Committee with terms of reference. These must include, inter alia, the manner in which the Sub-Committees shall report to the Committee. Reports to the Committee. Reports to the Committee on behalf of any sub-Committee must be made by a member of the Committee.
- e. The Committee may alter the membership of any Standing Sub-Committee as and when it shall see fit.
- f. The Conveners of rowing, tennis, and squash shall in default of appointment by their sub-committees before the Annual General Meeting be appointed by their sub-committees pursuant to the Bye-Laws within 14 days of the Annual General Meeting. Such appointments are conditional on subsequent approval by the Committee at the first Committee meeting held after the Annual General Meeting. Should such appointments not be made the provision of Rule 12(b) shall apply.
- g. The Committee may at the time constitute such Ad Hoc sub-committee and the composition thereof as it shall consider necessary for the better management of the Club. The Committee shall determine the terms of reference of such Ad Hoc sub-committee as shall have been appointed by the Committee for the purpose of completing a particular task. Any Ad Hoc sub-committee shall be dissolved by the Committee when such task has been completed. The Committee may alter the membership of an Ad Hoc sub-committee as and when it shall see fit.

15. Service in Office

- a. The Members of the Council and of the Committee and of any Standing or Ad Hoc sub-committee shall serve in a voluntary capacity without any remuneration.
- b. A person who is a member of the Council or of the Committee or of any Standing or Ad Hoc sub-committee shall declare any financial interest, direct or indirect, which he/she has or may have in any matter to be discussed by these bodies and shall absent themselves from any meeting where such a matter is to be discussed and shall take no part in any decision relating to that matter.
- c. All members of the Council, the Committee or of any Standing sub-committee of Ad Hoc sub-committee shall accept the principle of collective responsibility for decisions made by those bodies and shall not take any action either within the Rules and procedures of the Club or outside the Club contrary to those decisions without his/her prior resignation from the Council, Committee or any Standing or Ad Hoc sub-committee.
- d. A person elected as an Officer of the Club shall be eligible to be re-elected as an officer at the next Annual General Meeting. A person elected to the Council and/or the Committee other than as an Officer of the Club shall be eligible to be re-elected for a further term of two years at the next but one Annual General Meeting following their election save that no person shall be eligible to serve continuously either by election and/or as an Officer on the Committee or on the Council whether as Officer or otherwise for more than 4 consecutive years.

16. Trustee

- a. The number of Trustees of Club property shall be not more than 7 and not less than 3.
- b. The property of the Club shall be vested in the Trustees of the Club.

- c. A Trustee appointed prior to the adoption of these Rules shall hold office until death or resignation or removal from office by a resolution passed at a General Meeting of the Club.
- d. A new Trustee shall be appointed by a resolution passed at a General Meeting on the proposal of the Council. The person proposed must have been an Ordinary Member or a Life Member for at least 10 years and shall have confirmed in writing his/her willingness to serve as a Trustee if appointed. Such appointment of a new Trustee must be made on the reduction of the number of Trustees of the Club by death, resignation, retirement or removal to less than 3. A Trustee must retire and resign from trusteeship if that Trustee has attained the age of seventy five years and if the Council shall have requested him/her to so retire and/or resign.
- e. Any Trustee may resign as a Trustee or may be removed from Office by a resolution passed at a General Meeting of the Club.
- f. Subject to the resolutions of the Club in General Meeting and to these Rules of the Trustees shall deal with the property and funds of the Club as directed by the Council. Subject to the provisions of Rule 21 the Council shall have power to direct the Trustees to invest any funds of the Club in such a manner as the Council shall specify to the Trustees in writing and the restrictions on the investment of Trust Funds contained in the Trustee Act (NI) 1958 shall not apply.
- g. On the appointment or resignation or death or removal of a Trustee by a resolution passed at a General meeting of the Club the existing Trustees shall then take all steps at the expense of the Club to properly document such event or events and shall sign all necessary documentation to vest all of the property of the Club in the names of the remaining Trustees and/or the newly appointed Trustee or Trustees.
- h. Subject always to the provisions of Rule 21 the Trustees shall have power when authorised by a resolution passed at a Council meeting of the Club to sell demise, grant in Fee Farm or let the whole or any part of the property of the Club or to purchase property on leasehold or freehold or to acquire land on lease for the Club and to execute and do all assurances and acts necessary or proper for the purpose of such sale demise grant in Fee Farm or letting or purchase on leasehold or freehold or of entering into any tenancy as aforesaid.
- i. (i) The Trustees shall have power when authorised by a resolution passed at a Council Meeting to borrow for the purposes of the club such amount of money either at one time or from time to time and at such rate of interest and in such form and manner and upon such security as shall be specified in such resolution and thereupon the Trustees shall make all such dispositions of the Club property or of any part thereof and enter into such agreements in relation thereto as the Council may deem proper for giving security for such loans and interest.
In particular, the Trustees, when so authorised by resolution passed at a Council Meeting of the Club, shall have power to borrow money for the purposes of the Club, by issuing debentures in such form as the Council may deem proper and shall have notified in writing to the Trustees, and to secure the payment of the principal moneys and interest payable on foot of such debentures by vesting the whole or any part of the property of the Club, whether present or future in the Trustees for the Debenture Holders upon such terms as the Council shall so decide.
- j. Upon the sale, mortgage or other disposition of the property of the Club or any part thereof, every purchaser, mortgagee, or other person dealing with the Trustees, and every person claiming under such a purchaser, mortgagee or transferee, shall be entitled to assume that the persons in whom the

property of the Club or such part thereof then appears to be vested under the documents put forward as the muniments of title of such property, are in fact the then Trustees of the Club and the receipt of such persons for any money payable by a lender to, or purchaser or mortgagee of the property from the Club shall be a sufficient discharge for the same and shall effectively exonerate the person paying the same from seeing to the application thereof or for being answerable for any loss or misapplication thereof.

- k. Upon the production of a document purporting to be a copy of a resolution passed by a General Meeting or by the Council and/or the Committee of the Club, and purporting to be signed by the President or by the Captain respectively, or by any other duly authorised person presiding in their absence, the Trustees and every person claiming or deriving title under such person or such Trustee shall be entitled to assume that such document is a true copy of a resolution duly passed by the requisite majority at a properly convened and constituted General Meeting or a meeting of the Council and/or of the Committee of the Club as may be appropriate.
- l. The Trustees shall be indemnified against risk and expense out of the Club property.
- m. The Officers of the Club shall meet with the Trustees on at least one occasion in every year.

17. General Meetings

- a. The Annual General Meeting of the Club shall be held annually in the last week of March unless otherwise determined by the Council because of such exceptional circumstances as shall be determined by the Council.
- b. The Annual General Meeting shall deal with the following matters:
 - (i) To receive, consider and adopt the report of the Honorary Secretary.
 - (ii) To receive, consider and approve the report of the Honorary Treasurer and the statement of accounts for the previous accounting year.
 - (iii) To approve the fixing of the entrance fees.
 - (iv) To approve the fixing of the annual subscriptions.
 - (v) To conduct elections for Officers and Council members and Committee members of the Club pursuant to Rules 9 and 12.
 - (vi) To resolve to appoint or to remove or to accept the resignation of a Trustee or Trustees of the Club property in accordance with the Rules 16(c), 16(d) and 16(e).
 - (vii) To vote on any other proposal made by the Council pursuant to the Rules 10(b)(iii) and 10(b)(iv)
 - (viii) To vote on any other proposal for which notice in writing shall have been given to the Honorary Secretary. The notice of such proposal or proposals must be displayed prominently in the Club premises at least 7 days prior to the meeting. For consideration at the Annual General Meeting notice of any proposal must be lodged with the Honorary Secretary not later than the last day of February.

Any proposal so submitted shall have a proposer and seconder who must be Life, Senior Ordinary, Ordinary or Off Peak Ordinary Member and who shall have signed the said notice and the proposal given the Honorary Secretary.

Any amendment to any proposal must be made in the same manner as a proposal and it shall be displayed prominently in the Club premises at least 3 days prior to the Annual General Meeting.
 - (ix) To appoint the Club Auditor
 - (x) To appoint the Club Solicitor

- c. Members eligible to attend at General Meeting shall be given 14 days notice in writing of the Annual General Meeting and shall be entitled to receive copies of:
- (i) The report of the Honorary Secretary.
 - (ii) The report of the Honorary Treasurer and the statement of accounts.
 - (iii) Minutes of the previous Annual General Meeting and of the subsequent Special General Meeting or Meetings.
 - (iv) Detail of entrance fees and of annual subscriptions proposed by the Committee.
 - (v) Any other proposals of which the Honorary Secretary shall have received notice pursuant to Rules 10(b) (iv) and 17(b) (vii) and 17(b) (viii).
- d. Copies of all documentation referred to in rule 17(c) including the agenda for the meeting shall be prominently displayed in the Club premises for at least 14 days prior to the Annual General Meeting.
- e. The Club accounts in the form of a statement of accounts shall be made up annually to the end of the financial year of the Club which is the 31st day of December.
The statement of accounts shall be audited by a registered auditor within the meaning of the Registration of Clubs (NI) Order 1996 and the Regulations made thereunder. The Committee shall nominate the registered Auditor to be appointed under Rule 17(b) (ix).
- f. The name of the person nominated as a candidate for election as an officer and/or to a position on the Council or the Committee shall, together with the names of the proposer and seconder be submitted by notice in writing to the Honorary Secretary at least 9 days prior to the Annual General Meeting.
The proposal shall be signed by the proposer and seconder and the candidate shall sign on the proposal form an assent to act if elected.
The proposer and seconder shall in each case be either a Life, Senior Ordinary, Ordinary, Off Peak Ordinary Member of the Club.
The nomination shall indicate the position for which the candidate has been nominated.
A candidate may be nominated for more than one position but cannot be elected to more than one position.
The names of candidates and of their proposers and seconders shall be prominently displayed in the Club premises for at least 7 days prior to the Annual General Meeting.
- g. A Special General Meeting shall be convened by the Honorary Secretary for the transaction of any special business:-
- (i) On the direction of the Council in accordance with Rule 10(b) (iii) and the provisions of Rule 17(b) (viii) shall not apply with regard to the requirement therein for proposers and seconders for such proposals.
 - (ii) On a requisition and proposal signed by at least 20 Members who shall either be Life, Senior Ordinary, Ordinary or Off Peak Ordinary Members. Written notice of such requisition and of the proposal or proposals to which it relates signed by all of the requisitioners must be lodged with the Honorary Secretary. The said notice and the proposal or proposals relating thereto shall be seconded and signed by 20 Members who shall either be Life, Senior Ordinary, Ordinary or Off Peak Ordinary Members and both the notice and the proposal or proposals must be displayed prominently in the Club premises at least 21 days prior to the Special General Meeting.
Any amendment to any such proposal must be made in the same manner as the proposal and shall be displayed prominently in the Club premises at least 7 days before the Special General Meeting

- (iii) On the receipt by the Honorary Secretary a signed notice and proposal in accordance with Rule 20(a) (ii). Both the notice and the proposal and/or any amendment thereto shall be displayed in the same manner as is set out in rule 17(g) (ii).
- h. The Honorary Secretary shall give notice to Members of any Special General Meeting not more than 30 days after receipt of a request or a direction or a requisition for such being received pursuant to the provisions of Rules 17(g) (i), 17(g) (ii), and 17(g) (iii).
- i. A request direction or requisition to the Honorary Secretary for the holding of any General Meeting shall specify in the form of a proposal the nature of the business to be transacted.
- j. Every Member eligible to attend a General Meeting shall be given 14 days notice in writing of such and shall be entitled to receive copies of the minutes or any previous General Meeting, the agenda for the General Meeting and the proposal or proposals to be considered.
Evidence of posting of such documentation to members at least 16 days before a General Meeting shall be deemed to be good service of that documentation pursuant to this Rule.
Copies of any proposal to be considered at the Special General Meeting shall be prominently displayed in the Club premises for at least 14 days prior to such meeting.
- k. Subject to the provisions of Rule 20 the quorum for any General Meeting shall be 40 Life, Senior Ordinary, Ordinary or Off Peak Ordinary Members.
- l. The President shall preside at General Meetings. In the absence of the President the Captain shall preside. In the absence of President and of the Captain the Members of the Club in General Meeting may elect one of their number to preside over the meeting. Such Member must have the entitlement to vote at General Meetings.
- m. Every election at a General Meeting to an officer's position or to a position on the Council or the Committee shall be by secret ballot unless there is an insufficient number of candidates in any particular case to render a ballot necessary in which case the person presiding shall declare that the candidate or those candidates who have been properly nominated and proposed in accordance with Rule 17(f) to have been duly elected.
- n. An Extraordinary General Meeting may be called pursuant to Rule 10(b) (iii) or by members pursuant to Rule 17(g) (ii) but only for the transaction of such business as is defined in Rules 21 and 22.

18. Intoxicating Liquor

- a. No Member of the Council or of the Committee or any servant or manager employed by the Club shall have any personal interest in the supply of intoxicating liquor in the Club or in the profits arising from such supply.
- b. No person shall be paid at the expense of the Club any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club.
- c. No Member shall, directly or indirectly, derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to its Members or Guests, apart from any benefit accruing to the Club as a whole. No intoxicating liquor shall be consumed at any time in any part of the Club premises by any person unless such intoxicating liquor has been lawfully supplied by the Club.

- d. No intoxicating liquor shall be supplied on the Club premises except during the hours permitted under the Registration of Clubs (NI) Order 1996, or any amendment made thereto or regulations made thereunder.
- e. In addition to the hours permitted under the legislation referred to in Rule 18(d) intoxicating liquor may be supplied on the Club premises during such hours for such special occasions as may be authorised by the Sub-divisional Commander for the police sub-division in which the Club premises are situate.
- f. No intoxicating liquor shall be sold to or supplied to any person under 18 years of age and no person under 18 years of age may consume intoxicating liquor in an part of the Club premises.
- g. Intoxicating liquor shall not be supplied for consumption outside the Club premises.
- h. A Guest of a Member and/or a Visitor shall not be supplied with intoxicating liquor on the Club premises unless on the invitation of and in the company of a Member.
- i. A statement printed in plain type indicating the hours during which intoxicating liquor may be supplied in the Club premises shall be displayed in a conspicuous part of the Club premises.

19. Admission to Club Premises.

- a. All Members must produce a current membership card to gain admission to the Club premises and shall carry such membership card whilst being present on the Club premises.
- b. The same person, except where that person is the parent, husband, wife or child of a Member shall not be admitted as a Guest of a Member to the Club premises on more than twelve days in any period of 12 months.
- c. A Guest of a Member shall not be admitted to the Club premises except in the company of a Member and the Member shall, immediately on the admission of the Guest, enter the name and address of the Guest and his or her own name and address in a book kept for that purpose and such member shall also enter into that book the date of the visit.
- d. A Guest of a Member shall only be entitled to use the social facilities of the Club and such other facilities as shall be determined from time to time by the Committee.
- e. All Members shall be entitled to bring Guests to the Club but in the case of Junior Members only when the primary purpose of such visit is to participate in or spectate at one of the sporting activities of the Club and in the case of Juvenile Members, when the sole purpose of such visit is to participate in one of those sporting activities.
- f. A Member who has signed in a Guest shall be responsible for ensuring that such Guest strictly observes the Rules and Bye-Laws and Booking and Coaching Rules of the Club and any determinations made by the Committee in respect of the use facilities. A Member who has signed a Guest shall not leave the Club premises before his or her Guest.
- g. A Visitor, other than as a Guest or a Member, on payment of such fee as shall be determined by the Committee, in respect of any day, may use such of the facilities of the Club on that day as the Committee may determine. Rule 19(c) shall not apply to the Visitor but such Visitor shall upon

payment of the fee enter his or her name and address and the date of the visit in a book kept for that purpose. To the extent that same is not in contravention of the requirements of the Registration of Clubs Order 1996 the Committee may restrict the number of occasions in any period of 12 months that such a person may so visit the Club. In determining the amount of such fee the Committee may have regard to whether the Visitor is participating in or spectating at a sporting activity at the invitation of a Junior or of a Juvenile Member.

- h. Notwithstanding the provisions of Rule 19(c) and Rule 19(f), when a team or teams or a crew or crews or other body of persons who are, as Members of another club (whether registered or not), society or organisation visiting the Club for the purpose of taking part in or in the organisation of or arrangements for any pastime, sport, game or recreation at the Club, an officer of the Club shall enter in the book referred to in Rule 19(c) the name of the club, society or organisation to which the team or teams or crew or crews or other body of persons visiting the Club belong and the number of persons, without specifying the names and addresses of those persons, who may then use the bar facilities of the Club at the request of an in the presence of the officer of the Club on the occasion of that visit and the admission of such persons shall be disregarded for the purposes of the application of Rule 19(g).

The name and address of the person in charge of such visiting club, society or organisation shall be entered in the book referred to in Rule 19(c).

20. Alterations of Rules

- a. These Rules may be augmented, amended, altered or repealed in part or in whole and a new Rule or new Rules substituted at a Special General Meeting called by the Honorary Secretary upon receipt by him/her of:-
- (i) a direction and proposal of the Council pursuant to Rule 10(b) (iii) or
 - (ii) notice being received from and a proposal being made by 20 Members who shall either be Life, Senior Ordinary, Ordinary or Off Peak Ordinary Members. The proposal shall be seconded by 20 other Members who shall either be Life, Senior Ordinary, Ordinary or Off Peak Ordinary Members. Proposers and seconders must sign the notice of proposal and the proposal.
- b. No such augmentation, amendment, alteration or repeal in part or in whole and/or a new Rule or Rules substituted shall occur unless the resolution or resolutions relating thereto have been passed by at least three quarters of Members present and entitled to vote at the Special General Meeting.

21. Powers of the Council in Acquisition and Disposal and of Contracting for Supply

The Council shall have power to purchase, take on lease or acquire by whatever means, or sell lease or demise in any manner or contract for the purchase, leasing or sale by any method of any property representing less than 10% of the value of the total net assets of the Club as defined in the last audited and approved annual accounts. A decision of the Council involving more than 10% of such value as hereinbefore defined must be approved by the Club in an Extraordinary General Meeting by a majority being two thirds of the members there present and entitled to vote.

22. Dissolution of the Club

The Club shall not be dissolved unless a resolution to that effect has been passed at an Extraordinary General Meeting by a majority of two thirds of the membership entitled to vote. The resolution must be proposed by the Council. The resolution, if passed, shall come into effect on such date as is determined at the Extraordinary General Meeting and the assets of the Club, after liquidation and settlement of debts and other liabilities, shall be divided amongst all Club Members, irrespective of entitlement to vote, in such manner as shall be resolved at the said meeting or at a subsequent Extraordinary General Meeting

and in each case such resolution shall be passed by at least five sixths of those then present and entitled to vote.

23. Continuance of any Office and/or any existing Official Capacity on the Adoption of these Rules.

Any Member who is a Club Officer and/or an elected Member of the Council or an elected Member of the Committee at the date of the adoption of these Rules shall be entitled to remain in office and to act in such capacity for the remainder of the term for which they had been previously elected.

24. Continuance of membership and membership rights on adoption of these Rules.

All persons who are Club Members of any category at the date of the adoption of these Rules shall continue to be Members of the category to which they have been previously admitted and to continue to enjoy the membership rights attributable to that category as provided for by these Rules.

25. Income and Property of the Club.

The income and property of the Club whencesoever derived, shall be applied solely towards the promotion of the objects of the Club as set forth in these Rules; and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise howsoever by way of profit to the Members of the Club, otherwise than on dissolution of the Club as outlined in Rule 22.

I certify that this is an updated copy of the Rules approved and adopted by resolution at a SGM of the Club held on 26 January 1998, and amendments approved and adopted by resolution at SGMs held in the Club on 2 May 2001, 30 March 2009 and 25 March 2011.

J C Young
Honorary Secretary

APPENDIX

Code of Conduct

The purpose of the Code of Conduct is to encourage a pleasant, courteous and welcoming atmosphere in the Club.

1. Members must show courtesy and consideration to fellow members and members of staff at all times.
2. Members must treat all club property with respect.
3. Rude or abusive language, verbal or physical abuse will constitute misconduct.
4. Membership ID must be presented at reception on entry to the Club.
5. Car parking regulations, including reserved disabled parking and access road must be respected at all times.
6. Members must ensure that guests are signed into the visitors' register at reception and appropriate visitors' fees are paid.
7. Members must comply with directions given by a Club Official or any other supervising authority acting in any official capacity.
8. Members are expected to maintain the above standards of conduct at all times when representing the Club or playing for a provincial or international team.